

# Art League of Rhode Island

## APPLICATION FOR ELECTED ARTIST MEMBERSHIP. Application Deadline – February 17

Send the completed and signed application (2 pages), along with a CD of digital images in the specified format, enclosed in a flat (do not fold) envelope to –

**ALRI . Selection Committee . One Meeting Street . Providence, Rhode Island 02903**

**Note:** In an effort to help evaluate work in a more comprehensive manner, the Selection Committee has made accommodations for applicants to bring a piece of actual original work to the jury. The piece must be one represented in the submitted CD slide portfolio. The piece must be dropped off at the Art League of Rhode Island office, 1st Floor, One Meeting Street, Providence, on March 2, 2012 between the hours of 10:00 AM - 1:00 PM and picked up on March 6, 2012, 10:00 AM - 1:00 PM.

Send any questions regarding the application process to [kolschey@verizon.net](mailto:kolschey@verizon.net), or call 401.331.3465.

Applications must be received on or before the date listed above. Applicants will receive notification of the jury's decision approximately one month after the submission deadline. ALRI will not process incomplete applications. Additional promotional, professional, and biographical information must be made available upon acceptance into ALRI.

### FEES

A non-refundable jury fee of \$25 must be submitted with this application. Once accepted, a one-time initiation fee of \$75 is required. This initiation fee includes your dues until the next due date. *Special Consideration:* Applicants may request a waiver of the initiation fee by writing the reason(s) on a separate piece of paper and attaching it to the application.

### PERSONAL INFORMATION

Name

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Street Address

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City.State.Zip

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Home Phone

Work/Studio

Cell

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Fax

Email

Website

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### TYPE OF ARTIST

Check as many as pertain. If more than one, please circle primary discipline.

Painter    Photographer    Printmaker    Sculptor    Other

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### MEDIUM OF CONCENTRATION

*i.e. watercolor, oil, bronze, etc.*

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### SUBJECT MATTER AND STYLE

*i.e. figurative, landscape, realist, etc.*

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## DIGITAL IMAGES

Please list and number digital images that you are submitting in the order in which you want them to be viewed and juried. Show two views of sculpture.

Image #	Title	Size of Work	Medium
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Submit the following along with the 2-page, completed and signed application –

- Complete list of digital images (above)
- CD-ROM only labeled with artist name
- Image files in jpeg format, 1920x1920 pixels, 72 dpi

Directions for formatting files can be found at [www.callforentry.org](http://www.callforentry.org). Click on “Image Prep” and then scroll to “Photoshop Tips” (a copy of “Photoshop Tips” is attached to this application).

### APPLICATION CHECKLIST

Use the following checklist to ensure your application is complete.

- Completed 2-PAGE signed application form
- List of ten digital images
- CD-ROM labeled with artist name containing digital image files in jpeg format, 1920x1920 pixels, 72 dpi
- A check or money order in the amount of \$25 payable to ALRI
- A self-addressed, stamped envelope for the CD return (to applicants not accepted as an elected artist)

All members are encouraged to participate in ALRI administration. Please indicate your area(s) of interest and days and times available.

Committee	Day(s) of Week / AM . PM	Committee	Day(s) of Week / AM . PM
Administration & Fiscal Mgmt		Communications	
Development		Education/Programs	
Special Events		Exhibitions	
Governance		Membership	

### APPLICANT STATEMENT & SIGNATURE

**I understand that the information disclosed in this application is confidential and will be part of my permanent file. I agree that if I am accepted for elected artist membership, I am eligible for participation in scheduled events, benefits, competitions, and ALRI website postings and newsletter publicity. I understand that I am subject to and must abide by the policies and guidelines set forth in the bylaws and by the administration of ALRI. I also agree to serve as member of a committee.**

**Signed**

**Date**

## **THIS IS THE RECOMMENDED METHOD FOR JPEG FORMATTING**

### **Photoshop Tips**

*The steps below indicate one method of formatting images using Adobe Photoshop, those proficient with the software may have different methods, and we have determined these to be the most efficient for novices.*

1. *If possible, it is best to start out with an original uncompressed image file that has been prepped and is at minimum no less than 27 inches or 1920 pixels after cropping, adjusting contrast, adjusting color, sharpen, etc. You will be adjusting these files to meet the image specification size by following the steps below. Jpeg files work fine if a raw or tiff is not available.*
2. *Open the file in Adobe Photoshop.*
3. *Go to Image - Image Size to open the Image Size dialogue box.*
4. *1st set Resolution to 72 pixels/inch; located under Document Size.*
5. *2nd set the longest edge, Width or Height, to 1920 pixels; located under Pixel Dimension.*
6. *3rd Click OK.*
  - a. *Constrain Proportions and Resample Image are checked off by default.*
  - b. *Leave at Bicubic.*
7. *Go to Image - Canvas Size to open the Canvas Size dialogue box.*
  - a. *1st set the other dimension (W or H) to 1920 pixels, located under New Size: so that both Width and Height are now at 1920 x 1920 pixels.*
  - b. *2nd Click OK.*
8. *Fill the extra canvas space around your artwork with black if it isn't already filled.*
  - a. *1st select your paint bucket tool and set the foreground color to black in your tools palette.*
  - b. *2nd fill the white areas with black by hovering the paint bucket over the white space and clicking your mouse to fill.*
  - c. *\*\*You are almost done\*\**
9. *Go to File - Save for Web to open the Save for Web dialogue box.*
  - a. *Make sure the Setting is JPEG*
  - b. *Quality should be at Maximum - 100 or no less than 70*
  - c. *Click Save*
  - d. *Leave all the other options unselected.*
  - e. *Save Optimized image as JPEG in a folder that is easy to find on your computer.*
  - f. *Name it something easy to remember, like yourname1.jpg.*
  - g. *Click Save (leave all other options as is, i.e., format, settings, slices)*
  - h. *You are now done with the first image. Now repeat these steps for the rest of the images you plan to upload.*